

**ICDA Board Meeting
Conference Call
Friday, March 22, 2013, 11:00 am**

In attendance: Kay Webb, Amy Brady, David Eastwood, Christie Stoll, Jennifer Ross, Vickie Coale

Conference:

- Agenda - David has set the agenda. Amy will get the information on the website.
- Registration - 13 people have registered so far.
- Marketing - Kay will market to her students and David will send to student groups. Christie will send to her listserves and put on Facebook again. Everyone will send in their circles and ask them to send out. Skills USA is going on that day so PTE teachers and some school counselors will be unable to attend.
- CEU's - Participants will be able to receive 5 hours of CEU's for the conference
- Food – Jennifer has the hotel providing coffee & lunch (bbq chicken sandwich with green salad). Breakfast and snacks will be purchased at Costco. Kay offered to go with Jennifer.
- Folders – Kay has the folders and will begin collecting handouts, etc. & make copies. David will get the handouts from the speakers. Kay will deliver folders to Christie who will stuff them before she leaves on vacation. Folder contents: Membership brochure, CIS flyer, nomination form for board positions and LCD, speaker handouts

Treasurer Update:

- Vickie & Christie went to US Bank. They are both signers on the account now. Vickie is named as Treasurer until we have elections.